

Identification check requirement

This fact sheet explains a new registration requirement under Local Rule [\[insert rule number\]](#) of the *Greyhound Racing Victoria New Local Racing Rules* which applies to registration applications received by Greyhound Racing Victoria (GRV) on or after [\[insert date\]](#).

THE CHANGE

From [\[insert date\]](#), GRV will verify the identity of applicants before registering them as a participant. This requirement forms part of the broader eligibility requirements for registration with GRV. The other eligibility requirements include fitness and propriety, competency and education.

WHAT THE CHANGE MEANS

As part of the initial stages of assessing an application for registration, GRV will verify the identity of the person seeking registration. GRV will check that the applicant meets the threshold age requirements (18 years for most registration categories, and 15 years for the categories of catcher and attendant).

What ID documents are required?

All applicants must provide GRV with:

- 100 points of ID; and
- a recent photograph (passport size) for a GRV ID card.

The documents must either be certified copies or the original documents.

GRV encourage the use of certified documents, as it allows for documents to be sent rather than presented in person. Documents can be certified by professionals including lawyers, doctors, dentists, vets and pharmacists. See [\[insert link\]](#) for details regarding who may certify documents.

The photograph must be certified as being a true likeness of the applicant.

If the 100 points of ID provided are under two or more different names (e.g. birth certificate in maiden name and driver's licence in married name) then further ID documents must be provided as evidence of a name (such as a Marriage Certificate or Change of Name Certificate). Any documents provided to evidence a change in name will not count towards the 100 points of ID.

There are different requirements if the applicant is over or under 18 years of age.

What is required for applicants 18 years of age or over?

For applicants **over 18 years of age**, the 100 points of ID must consist of:

- ***at least one primary document***, such as a birth certificate or passport; and
- ***one or more secondary document***, such as a debit or credit card or Medicare card.

What is required for applicants under 18 years of age?

Applicants between 15 years and under 18 years of age may seek registration as an attendant or catcher.

Applicants **under 18 years of age** must provide GRV with:

- a birth certificate; and
- their parent/legal guardian must provide an identity document from the 'Acceptable ID documents' table and, if they are not named on the birth certificate, a document verifying their parentage or legal guardianship.

The parent / legal guardian must also sign a form of consent and declaration about the application. A photograph must also be provided.

If a person under 18 years of age is issued a registration, on the renewal of their registration, they must provide GRV with 100 points of ID, as set out above. They will also be required to make updated declarations on renewal.

What is the process for the ID check?

Applicants can provide certified copies of documents via [electronically via FastTrack or by post]. If applicants would prefer to provide original documents to GRV, please contact GRV to arrange a time to do so.

GRV will then assess the documents to verify the applicant's identity.

What happens next?

If GRV is satisfied of the applicant's identity and that they meet the minimum age requirement, their application will continue to be assessed in the usual way. This will include an assessment of the applicant's fitness and propriety and the relevant education or training requirements.

If GRV is not satisfied of the applicant's identity or that they meet the minimum age requirement, GRV will give the applicant a reasonable opportunity to provide further identification information.

If after considering any further identification information, GRV may decide to refuse the application on the basis that it is unable to verify the ID of the applicant or that they do not meet the minimum age requirement. If that occurs, GRV will notify the applicant in writing that their application has been refused and set out its reasons for the refusal. The notice will include the applicant's review rights. These include the right to seek internal review.

Want to know more?

Please **submit an enquiry** or call us on (03) 8329 1100.

Greyhound Racing Victoria 46-50 Chetwynd Street, Victoria 3003

www.grv.org.au

insert Acceptable Identification Documents table, once finalised